Computing devices

**Activity: Personal and business use of computing devices**

In the table below, identify the different business and personal uses of each device.

|  |  |  |
| --- | --- | --- |
| **Computing device** | **Personal use** | **Business use** |
| Desktop | Gaming Web browsing Video editing Homework or assignments | Office work (documents, spreadsheets) Software development Graphic design Data analysis |
| Laptop | Watching movies  Online shopping  Studying  Casual gaming | Remote working  Presentations  Running business applications  Email and communication |
| Tablet | Reading eBooks  Drawing or creative apps  Streaming videos  Social media | Taking notes in meetings  Digital forms and surveys  Sales presentations  Mobile POS (point of sale) |
| Smartphone | Messaging and calling  Social media  Photography  GPS navigation | Business calls/emails  Calendar and scheduling  Mobile apps for business tasks  Remote team communication (e.g., Slack, Teams) |
| Smart TV | Streaming movies/TV shows  Gaming via apps  YouTube or music playback | Digital signage  Video conferencing (in meeting rooms)  Presentations and training videos |
| Games console | Playing video games  Streaming media  Social features (chat, groups) | Game development and testing  Interactive demos at events  Entertainment in hospitality (e.g., hotels, lounges) |

\*Any other reasonable example